

Produced by Anglia Training Associates

INTERVIEW QUESTIONS - SCHOOL LEAVER



This is the script for our dual screen job interview programme
“Tell Me...”

INTRODUCTION

1. Well, thanks for coming in to see us today. How was the journey?
2. Did you find us all right?
3. How did you get here?
4. Is this your first interview?
5. How many interviews have you attended so far?
6. What types of job have you been looking for?
7. How many have you applied for?
8. What is the area you live in like?
9. I'd like to take some notes if you don't mind!

EDUCATION

10. Did you enjoy school?
9. What did you like best about school?
11. What did you dislike about school?
12. What annoyed or irritated you about school?
13. What was your favorite subject in school and why?
14. What has been your greatest achievement at school?
15. What were your main achievements and failures in your school career?
16. Give me an example of a time you were criticised at school. How did you react?
17. What grades do you expect to get?
18. How many hours a week do you spend doing homework?
19. What school activities have you taken part in?

20. Did you consider doing any further qualifications?
 21. Did you consider doing any further training?
 22. What are your best subjects?
 23. Which do you dislike most?
 24. Why did you choose them?
 25. Tell me about a part-time job you did while you were studying.
 26. How have you managed to do a paper round and keep up with school work?
 27. Are you in any teams at school?
 28. What have you learnt about beyond your main school subjects?
 29. Why did you do that?
- THE COMPANY AND THE JOB
30. So why do you want to work for us?
 31. What made you apply for this job?
 32. What do you know about who we are and what we do?
 33. Do you know anyone who works here?
 34. Do you know about what we make?
 35. Do you know about what we do?
 36. Have you applied for many jobs?
 37. What sort of jobs are you applying for?
 38. What makes you think you'll fit in here?
 39. How did you find out about the job?
 40. There are three similar vacancies in the town, so why did you apply to us?
 41. What do you think this job is all about, and how would you go about tackling it?
 42. What do you think you can do for us?
 43. Do you know what the job involves?

44. What would make you interested in a job?
45. Have you worked with other people before?
46. What training would you expect from us?
47. How did you learn to use a computer?
48. What computer skills do you have?
49. Do you use a computer at home?
50. What experience have you had in using a word processing programme?
51. How much experience have you had in using the phone?
52. How did you find the tests?
53. You haven't worked in a factory before, have you thought what this would be like?
54. You haven't worked in an office before, have you thought what this would be like?
55. You haven't worked in retail before, have you thought what this would be like?
56. What kind of training or support do you think you'll need to do this job successfully?
57. What experience have you had of using computers?
58. If you got this job, how would you go about managing your day?
59. Let's say someone at work didn't like you. What would you do?
60. What would you be willing to give up in order to meet a customer's deadline?
61. Give me two good reasons why you're the best person for this job.
62. How does this job sound to you, and would you take it if we offered it to you?
63. Where do you see yourself in 3 years' time?

GENERAL / PERSONAL

64. What are your strengths and weaknesses?
65. What motivates you?
66. Ok, so tell me a bit about yourself.
67. What are you good at?

68. What do you do to help out at home?
69. What don't you like doing?
70. What makes you really angry?
71. What are you most proud of?
72. What has been the greatest responsibility you have had?
73. Tell me about your family?
74. What jobs do your parents do?
75. What does your mother do?
76. What does your father do?
77. What do you think might be the biggest differences between working here and being at school?
78. What work skills have you gained at school?
79. Do you have any experience of practical skills?
80. Do you like mending things?
81. You left school some time ago and haven't had a job. What do you do with your time?
82. Have you always lived in the same place?
83. How did you learn to drive?
84. How much driving experience have you had?
85. Do you have your own car?
86. When do you expect to take a test?
87. How would you describe your time keeping?
88. How would you get to work?
89. Have your friends all got jobs?

WORK EXPERIENCE

90. Have you had any work experience?
91. How long did that last?

92. What did you learn from your work experience?
93. What other work have you done, not necessarily paid?
94. What was the hardest part of working?
95. How has your work experience helped you to choose a future job?
96. How did you plan your work?
97. How quickly can you learn a particular job?
98. What sort of things do you find most fun learning?
99. How will you feel working with people older than you?
100. Have you had to organise anything?

CAREER

101. What is your idea of an ideal job?
102. How did you come to choose this type of job?
103. What are your friends doing?
104. Would you expect us to give you training?
105. What qualifications would you expect to get?
106. In what part of the job would you like to specialise?
107. Have you thought about where you would like to be in a few years time?

LEISURE

108. What do you do in your spare time?
109. What have you done during the holidays?
110. Have you been abroad?
111. How do you spend your time at week ends?
112. Which football team do you support?
113. Tell me how the team has been doing this season?
114. What do you read?

115. Have you any pets?
116. Who looks after them?
117. What do you watch on TV?
118. What is your favorite programme?
119. How did you learn that?
120. What music do you like?
121. Why?
122. Who is your favourite group?
123. Well, that's all the questions that I want to ask you. Would you like to ask me anything?
- Follow up
124. Tell me more about that.
125. What did you do then?
126. What was good about that?
127. And then?

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